Job Title: Associate Director, Patient Identification **Department:** Medical Affairs

Reporting to: Director, Patient Outreach **Location:** Boston, MA

Rhythm is seeking a leader with experience in patient identification and strong communication skills to work with within our patient outreach group. This individual will develop and implement the operational and communications plan for the transition of rare-disease patients, who are identified and referred through genetic testing programs, to Rhythm-sponsored clinical studies and patient registry. This is a key role within our patient identification initiatives and will work cross-functionally with Clinical Operations, Medical Affairs, CROs, healthcare providers, KOLs, and genetic councilors.

Summary of Key Responsibilities:

- Develop and refine plan to support the transition of patients from genetic screening through enrollment into clinical studies/registry
- Implement on the plan through direct engagement with sites, physicians and patients
- Develop communications, systems, and metrics for tracking and reporting patient identification and conversion
- Coordinate the work with clinical trial associates and manage field-based patient diagnosis liaisons
- Communicate study results to healthcare providers and monitor follow up of patients
- Provide detailed updates of patient identification and conversion to Executive Team
- Support enrollment of identified patients to ongoing clinical studies, patient registry, or other offerings
- Integrate with other initiatives across functional areas including Medical Affairs/MSLs, Clinical Operations, Translational Medicine.
- Interface with Medical Affairs, MSLs, Clinical Operations, CROs to execute study activities
- This role will require the ability to travel (~10- 20%).

Qualifications:

- Bachelor's Degree required. Advance degree in scientific discipline/nursing/clinical research is preferred.
- 5+ years of experience working on Phase I - IV multinational clinical studies possibly as a Clinical Research Nurse, with a CRO or Pharmaceutical Company.
- Strong understanding and experience with Clinical Operations, study protocols, patient and investigator communication. Strong regulatory knowledge, including Good Clinical Practices (GCPs)
- People management experience preferred.
- Knowledge of global clinical trial management in fast paced CRO outsourced environment.
- Exceptional organizational skills and ability to deal with competing priorities, strong reasoning and problem-solving ability and excellent communication skills (written and verbal).
- Ability to assemble a plan and execute on the details.
- Proficient with MS Office Suite (Excel, Word and PowerPoint) and MS Project. (162)

Rhythm Pharmaceuticals, Inc
500 Boylston Street, 11th Floor
Boston, MA 02116
www.rhythmtx.com