



Job Title: Senior Manager / Associate Director, Medical Communications

Department: Medical Affairs

Reporting to: Director, Medical Communications

Location: Boston, MA

Rhythm Pharmaceuticals is searching for an independent, collaborative working individual to contribute to the design and execution of the Medical Communication strategy.

Summary of Key Responsibilities:

- Support the development and updating of the disease state and product specific scientific platform
- Work with internal and external stakeholders to ensure the development of all Medical Communication materials are aligned with the scientific platform.
- Collaborate with Field Medical, Clinical Development, Research and Development, and Medical Affairs team members to identify gaps for the development of disease state and product specific Medical Communication materials.
- Support and develop the strategic communication and publications plan.
- Coordinate medical writing and external vendor activity to ensure timely delivery of Medical Communication materials.
- Cover poster and scientific sessions and Medical booth duties at select conferences.

Qualifications:

- Advanced degree, doctorate level (PharmD or Ph.D.) preferred but not required
- 1-3 years of relevant Medical Communications or related experience
- Excellent written and communication skills

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This is not meant to be an exhaustive list of all responsibilities, duties, and skills required for this role. The role may be required to perform other related duties, as assigned.